

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Wednesday, June 5, 2019, 6:30 pm
at the Community Center,
6129 S. Hwy 1, Elk

1. **PRESENT: Board Members:** Kermit Carter, Jay Penrod, Denise Georganas, Eric Malm, Jesse Russell.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary, Rio Russell, Operator
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/JP, S/JR, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
 - A. Update on software upgrade: KC:CA and KC and RR are still working on it and are slowly inching forward. We have 8 information channels going now but 2 of them are still giving trouble.
 - B. District credit card: M to allow secretary to apply for a credit card in the name of the District for easy bookkeeping. M/JP, S/KC, unanimous vote
4. **PENDING ITEMS:**
 - A. Herbicide regulation/ Communication with PG&E: CA: CA looked into what regulations enable PG&E. The state licenses applicators and once you are licensed you file with the County Ag department and you are authorized to do it. There is evidence that some people locally use glyphosate on and around District meters etc. We will print out a notice and point out that it is not allowed within the District because we have a zero discharge ordinance in place.
5. **MANAGER'S REPORT:** --CA, KC and RR spend a lot of time trying to fix the computer system at the treatment plant
--communications with PG&E, filed PUC complaint
--met with Fish and Game – no permit needed
-- credit application with Ferguson, approved, and 1600 feet of 6” pipe was delivered
--monthly reports are done
-- working on the annual report
 - B. Harbor House project: paving/ Emergency plan/second phone monitoring hook-up/note from Rittiman, i.e. no contract was signed with HH/update: CA: HH has not been forthcoming with our requirements so CA is suggesting for the Water District to hire Rittiman to do the monitoring and then charge HH for it plus an administrative fee. M/KC to adopt , S/JP, unanimous vote.
 - C. Pipe Replacement from treatment plant down to Hwy 1: CA: Pipes have arrived and CA and RR figured out how to move them up to the treatment plant.
 - D. Progress update on new water meter installations/ sale of used one: EM/RR. All done. We have about 25 lead free meters we can sell if there is a market. The leaded ones have to be recycled.
 - E. New liner in subdivision storage tank: leak: CA: They came and fixed it. We had to drain the tank to do it. It turned out that there was a hose-clamp that had broken.
 - F. Greenwood Commons: Craig Blencowe from Resource Conservation will attend the meeting and Terry Gross also re a conservation easement: CA: Craig could not attend the meeting and it was decided that he could meet with CA and/or two board members at any time outside of a regular meeting to share his information, which could then be reported back to the full Board at a regular meeting.
6. **SECRETARY'S REPORT:**
 - A. **Bills paid April and May**

Action: Approval for Payment: M/ DG, S/JP,
Vote: carried, Abstain: EM

- B.** Balance sheet/Budget report/Monthly report April and May:
- C.** Review of customer payment status/delinquent accounts: RA
- D.** Set up SDI for District: RA – not yet done.
- E.** Introduction of a draft budget for FY 19/20: RA

- 7. **RATE AND FEE STRUCTURE:**
- 8. **BOARD POLICY:**
- 9. **COMMUNICATIONS FROM THE BOARD:**
- 10. **COMMUNICATIONS TO THE BOARD:**
- 11. **MISCELLANEOUS:**
- 14. **ADJOURNMENT:** M/ JR, S/JP, Vote: unanimous, Time: 7:45 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.