

**ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432**

**MINUTES
of the
Board of Directors Meeting
on Tuesday, January 7, 2025 – 6:30 pm
at 6129 S Highway 1, Community Center-Annex Building – East**

No meeting was held in December.

Swearing in of new board members. Kermit Carter and Gemma Barsby were seated as new board members.

1. **PRESENT: Board Members:** Denise Georgans, Kermit Carter, Jay Penrod, Gemma Barsby. Juliette Wilcox was absent.
Staff: Charlie Acker, Manager and Rosi Acker, Secretary.
Public: -0-

Election of officers: M/GB to nominate KC as president, S/ JP, unanimous vote,
M/GB to nominate JP as vice-president, S/ DG, unanimous vote
M/ GB to nominate DG as secretary, S/ JP, unanimous vote.

2. **MINUTES:** for November meeting and Emergency meeting Dec 13
Action: Amendments/changes
Approval of Minutes: M/JP, S/GB, Vote: unanimous, Abstain:-0-
3. **NEW BUSINESS:**
 - A. Form 700 – RA sent copies to board members – deadline April 1
4. **PENDING ITEMS:**
 - A. Tank replacement project: update CA: CA submitted a draft letter to RD Beacon re outstanding issues. CA will continue to work with the appraiser and the surveyor. M/ KC to adopt the letter and authorize CA to send it to RD, Beacon S/ DG, unanimous vote.
 - B. Sanitary Survey: CA: in progress . CA did a chemical test for glyphosate and it came back negative.
Christian has a list of questions for Charlie to answer and it is the last thing to finish it.
 - C. Community Center Kitchen project/new lease agreements/agreement with GCC/insurance for project: KC: The Lease Agreement with the Community Center has been signed, as well as the Property Management contract. The Lease Agreement with the Community Services District has also been signed. The Lease Agreement with the Civic Club will be signed in the near future.
5. **MANAGER’S REPORT:**
 - A. Manager’s Report: CA: --Nov:--Maintenance repairs at treatment plant ozone system
--CA communicated with RD re pesticide rumors on timber land
--Treatment plant checks for Rio when he was gone
--After rain started a lot of road work and tank site was done as to not undo our earlier work. Aaron Katz did the work.
-- Glyphosate test taken – result negative.
--Dec 6 – A truck ran over a valve box, broke the line and caused a big leak (500 gal/min) and water ran into downstairs of the Flanagan residence. CA and RR fixed the leak.
--Monthly reports were done and samples sent in.
-- MSR was done by CA
-- Lead pipe report was done by CA.

- B. Update of Municipal Service Review: CA: CA sent a draft to LAFCO.
- 6. **SECRETARY'S REPORT:**
 - A. **Bills paid November/December:**
 - Action:** Approval for Payment: M/KC, S/GB,
Vote: unanimous, Abstain: -0-
 - B. Balance sheet/Budget report/Monthly report November/December: RA
 - C. Review of customer payment status/delinquent accounts: RA
- 7. **RATE AND FEE STRUCTURE:**
 - A.
- 8. **BOARD POLICY:**
 - A.
- 9. **COMMUNICATIONS FROM THE BOARD:**
 - A.
- 10. **COMMUNICATIONS TO THE BOARD:**
- 11. **MISCELLANEOUS:**
 - A)
ADJOURNMENT: M/ GB, S/DG , Vote: unanimous, Time: 7:43 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.