

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Wednesday, January 8, 6:30 pm
at the Community Center Annex
6129 S. Hwy 1, Elk

1. **PRESENT: Board Members:** Kermit Carter, Eric Malm, Jesse Russell, Jay Penrod, Denise Georganas was absent.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M JP/, S/JR, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
 - A. Election of officers: JP nominated KC as president, unanimous vote, KC nominated JP as vice-president, all in favor, JP nominated DG as Secretary and all are in favor.
 - B. Update on software upgrade: KC/CA: RR was able to get the dream report to work. Progress !! They are still chasing after the ozone reading.
4. **PENDING ITEMS:**
 - A. Herbicide regulation/ PG&E: CA: no news
5. **MANAGER'S REPORT:**
 - A. Manager's Report: CA: Early in December, the pipe was put through the sleeve. Then they started work on the N end but over the holidays and rain not much happened, and parts from Sacramento took 2 weeks to come. They are ready to connect it on both ends now. The company who sold us the fusion machine shipped the last parts today.
--Leak on well line: coupling under highway slipped and was fixed.
--Monthly report and bacteria samples were done.
 - B. Harbor House project/sewer line monitoring/Septic Sceptic: update: CA: Rob Benfield just fixed the monitoring phone line on the S end today because it hadn't been working.
 - C. Pipe Replacement from treatment plant down to Hwy 1 and pipe bridge/update: CA: see above
 - D. Greenwood Commons/ draft agreement/Approval of Resolution #2020-001: CA – Terry Gross had prepared a draft agreement which CA presented at the meeting. M/ to approve agreement with the two changes indicated KC, S/JP, unanimous vote. Roll call: Yes: KC, JP, EM, JR – DG not present.
 - E. Back-up power for treatment plant and one-phase pump for well #1/update: CA not done yet. Pipe Bridge was first priority. CA got advice to not buy a "Generac" generator because of the wiring being complicated.
6. **SECRETARY'S REPORT:**
 - A. **Bills paid December:**
Action: Approval for Payment: M/ JP S/, KC
Vote: carried, Abstain: EM
 - B. Balance sheet/Budget report/Monthly report December:
 - C. Review of customer payment status/delinquent accounts: RA
 - D. New ECWD website: CA/RA. The website was made public before December 31,2019 as required. We will still fill in some more information.
 - E. Resolution #2019-2 to identify purchases as assets when the value is \$5,000 or more. Expenditures of less than \$5,000 will be expensed.
7. **RATE AND FEE STRUCTURE:**
8. **BOARD POLICY:**
9. **COMMUNICATIONS FROM THE BOARD:**

- 10. COMMUNICATIONS TO THE BOARD:**
- 11. MISCELLANEOUS:**
- 14. ADJOURNMENT: M/ JP, S/KC, Vote: unanimous, Time: 7:35 pm**

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.