

**ELK COUNTY WATER DISTRICT**  
**P.O. Box 54**  
**Elk, California 95432**

**MINUTES**

of the

**Board of Directors Meeting**

**on Wednesday, November 4, 2020 - 6:30 pm**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD OF DIRECTORS OF THE ELK COUNTY WATER DISTRICT WILL BE PARTICIPATING BY TELECONFERENCE IN THIS REGULAR SCHEDULED MEETING.**

*The Public will be able to participate in the meeting electronically. Public Comment regarding matters on the agenda are restricted to electronic communications. Comments should be emailed to the Board at [admin@elkcountywaterdistrict.org](mailto:admin@elkcountywaterdistrict.org) at any time prior to the meeting and in real-time while an item is being considered by the Board. The Secretary will read the comments aloud; any comment exceeding three minutes will be included in the public record.*

*We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding the meeting, please contact the Rosi Acker at (707) 877-1800.*

1. **PRESENT: Board Members:** Kermit Carter, Denise Georganas, Jay Penrod. Eric Malm and John Holmes were absent.  
**Staff:** Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator  
**Public:** no
2. **MINUTES:**  
**Action:** Amendments/changes  
Approval of Minutes: M/ JP, S/DG, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
4. **PENDING ITEMS:**
5. **MANAGER'S REPORT:**
  - A. Manager's Report: CA: --wiring up the generator, RR and EM dug the ditch for the wiring, -- Electrician is coming next week.  
-- Samples were taken to Santa Rosa and Fort Bragg  
-- CA worked on 30 K tank at Elk Meadows. Water tends to get stagnant, so CA re-installed a small ozone machine to keep the water fresh.  
-- RR continues to improve our computer monitoring. EM worked on the prep for the generator.  
-- John Roberts worked on the road, 3 loads of rock – cost probably around \$2,000.  
We are very close to finishing the generator project. Then the project down by the well is next.
  - B. PG&E – spraying of water pipes: CA: When CA worked at the 30 K tank he noticed that PG&E had sprayed through the fence and sprayed our surplus water pipes. CA contacted Peter Beesley who connected him with the person who is in charge of the substation. He was very apologetic and indicated that they would reimburse us. They will put up something more of a barrier so it won't happen again. They will remove the polluted pipes. The District needs to file a claim to get reimbursed.
  - D. Greenwood Commons/ draft agreement/update: CA: TG has made arrangements to meet with the judge on Nov 12<sup>th</sup>. The history of the project was solved. CA is building a “family tree” to show the judge what the progression of ownership has been. There was also a mystery about the succession of parcel numbers which Charlie was able to solve.
  - E. Back-up power for treatment plant and one-phase pump for well #1/update: CA- see above
6. **SECRETARY'S REPORT:**
  - A. **Bills paid October:**

**Action:** Approval for Payment: M/KC, S/JP,  
Vote: unanimous, Abstain: no

- B.** Balance sheet/Budget report/Monthly report October:
- C.** Review of customer payment status/delinquent accounts: RA
- D.** Target solutions program: RA. This is a program facilitated for free through our insurance company, GSRMA. It would enable board members to take webinars for mandated trainings and get the certificates needed. It also has classes for Safety meetings etc. The Board agreed for RA to go ahead and let them build our site.
- E.** LAFCO election: RA: For the term expiring in 2022 the Board voted for Terry Gross. Yes: KC, DG, JP - unanimous vote, EM was absent.  
For the long term expiring in 2024, the Board voted for Tony Orth: Yes: JP, KC, DG –unanimous vote. EM was absent
- F.** Rio's bill for reimbursement of Backflow recertification class. M/KC, S/DG, unanimous vote to cover one third of the expenses.

**7. RATE AND FEE STRUCTURE:**

**8. BOARD POLICY:**

**9. COMMUNICATIONS FROM THE BOARD:**

**10. COMMUNICATIONS TO THE BOARD:**

**11. MISCELLANEOUS:** KC has been looking at Remote PC instead of the Teamviewer program. It is significantly cheaper (\$187/year vs \$3,500/year) and does 80% of what Teamviewer does.

**14. ADJOURNMENT:** M/JP , S/DG , Vote: unanimous , Time: 7:20 pm

**PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.