

**ELK COUNTY WATER DISTRICT**  
**P.O. Box 54**  
**Elk, California 95432**

**MINUTES**  
**of the**  
**Board of Directors Meeting**  
**on Wednesday, November 6, 6:30 pm**  
**at the Community Center Annex**  
**6129 S. Hwy 1, Elk**

1. **PRESENT: Board Members:** Denise Georganas, Kermit Carter, Eric Malm, Jesse Russell. Jay Penrod was absent. Meeting called to order at 6:42 pm.  
**Staff:** Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator  
**Public:** no
2. **MINUTES:**  
**Action:** Amendments/changes  
Approval of Minutes: M/JR, S/DG, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
  - A. Update on software upgrade: KC/CA: still working on it. CA and KC will work on Sunday again.
4. **PENDING ITEMS:**
  - A. Herbicide regulation/ PG&E: CA: Another showing of Monsanto Papers in Elk on Nov 18
5. **MANAGER'S REPORT:**
  - A. Manager's Report: CA: -- by-pass at bridge was put in, Fusing machine came and was used --CA p/u bottles for samples in Santa Rosa and took them back again.  
--cleaned well before power shut-off.  
The town conserved water really well over the almost 5 days without power. We still had 30 + K in the main tank.
  - B. Harbor House project/sewer line monitoring/Septic Sceptic: update: CA wants to meet with Septic Sceptic and the HH manager to make sure our monitoring requirements are being met.
  - C. Pipe Replacement from treatment plant down to Hwy 1 and pipe bridge/update: CA: today they made a big leap forward, SA welded in a new piece at the top of the tower. They have also been working on the anchor points and adding in reinforcements.  
The pipe is already fused and ready to go across the bridge once the bridge is finished.
  - D. Greenwood Commons: update: CA: The board wants to proceed quickly on working out an agreement with Greenwood Commons to have the property be donated to the District. Charlie presented a draft retainer agreement from Terry Gross. Some changes were needed and the Board asked CA to get a revised retainer agreement from her and present it at the December meeting to be voted in. The Board also asked CA to find out from the attorney when it would be appropriate to introduce a resolution showing the intent of the Board.
  - E. Recent power outage/back-up power for treatment plant: CA suggested to purchase a generator to run the treatment plant during a power outage. He also suggests to install a one-phase pump in well #1 which could then be pumped with a generator during a power outage. The problem this time was that the wells have a three-phase pumps in them which can't be run by a generator.
6. **SECRETARY'S REPORT:**
  - A. **Bills paid October:**  
**Action:** Approval for Payment: M/KC, S/DG,  
Vote: carried, Abstain: EM
  - B. Balance sheet/Budget report/Monthly report October:
  - C. Review of customer payment status/delinquent accounts: RA
  - D. Set up SDI for District: update: RA – no reply yet
  - E. New ECWD website: CA/RA – more to do. KC and RA will try to finish setting up the website this month.
  - F. Approval of Resolution# 2019-001 re Hook-up fees for FY 2019/20. M/ JR, S/EM, unanimous vote

**G.** New office computer purchase proposal: KC; suggests to buy a new office computer and have the laptop as a remote connection at her house plus a 27" monitor. KC estimates a top level computer for between \$1,000 and 1,500. M/DG to approve purchase and let KC configure what is best, S/JR, unanimous vote.

**7. RATE AND FEE STRUCTURE:**

**8. BOARD POLICY:**

**9. COMMUNICATIONS FROM THE BOARD:**

**10. COMMUNICATIONS TO THE BOARD:**

**11. MISCELLANEOUS:**

**14. ADJOURNMENT:** M/ JR, S/KC, Vote: unanimous, Time: 8:00 pm

**PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.