

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Wednesday, December 4, 6:30 pm
at the Community Center Annex
6129 S. Hwy 1, Elk

1. **PRESENT: Board Members:** Kermit Carter, Jay Penrod, Denise Georganas, Jesse Russell and Eric Malm. Meeting called to order at 6:40 pm.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary, Rio Russell, Operator
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/JR, S/DG, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
 - A. Update on software upgrade: KC/CA: still ongoing but close to finish. Hopefully!
4. **PENDING ITEMS:**
 - A. Herbicide regulation/ PG&E: CA: CA did a presentation at the Community Center with the history of the District's correspondence with PG&E as well as showing the "Monsanto Papers" and a documentary on regenerative agriculture.
5. **MANAGER'S REPORT:**
 - A. Manager's Report: CA: -Regular water samples and the monthly report were done. Other than that it was an all-out effort on the pipe bridge reconstruction. CA gave a video presentation of the project. The pipe was pulled through the aluminum sleeve today. All that is left to do is to connect the new pipe to the old one below the Elk Cove Inn and test the pipe to make sure the construction holds with the water weight added to it. We have spent \$92,000 up to this point.
 - B. Harbor House project/sewer line monitoring/Septic Sceptic: update: CA: Manager Matthew approached CA and said he wanted to meet and make sure they have completed everything.
 - C. Pipe Replacement from treatment plant down to Hwy 1 and pipe bridge/update: CA: see above
 - D. Greenwood Commons/ contract with Terry Gross/update: CA. An agreement with TG was signed and we will move forward and work on a resolution/agreement with Greenwood Commons for a transfer of the property to the District.
M/ KC to sign the attorney fee agreement. S/ JP. Unanimous vote. Roll call vote: Yes: KC, JP, DG, JR, EM. No: 0 votes, Abstain: 0 votes
 - E. Back-up power for treatment plant and one-phase pump for well #1: CA did research on an 11 KW generator for the treatment plant. The cost is about \$ 3,700. He will also purchase a single phase pump to be installed in well#1.
6. **SECRETARY'S REPORT:**
 - A. **Bills paid November:**
Action: Approval for Payment: M/JP, S/JR,
Vote: carried, Abstain: EM
 - B. Balance sheet/Budget report/Monthly report November:
 - C. Review of customer payment status/delinquent accounts: RA
 - D. Set up SDI for District: update: RA- The District was approved by the State for Disability Insurance for its employees as of October 1,2019.
 - E. New ECWD website: CA/RA – will get finished this month
 - F. Resolution #2019-2 to identify purchases as assets when the value is \$5,000 or more. Expenditures of less than \$5,000 will be expensed.
 - G. New office computer: KC. The new desktop computer was purchased, plus a back-up hard drive and a

battery back-up pack in case of power failure. This is a great improvement in speed and efficiency and also gives RA remote access per the old laptop without having to be physically at the office. KC is helping RA to transfer all the files and streamline the transition.

7. **RATE AND FEE STRUCTURE:**
8. **BOARD POLICY:**
9. **COMMUNICATIONS FROM THE BOARD:**
10. **COMMUNICATIONS TO THE BOARD:**
11. **MISCELLANEOUS:**
14. **ADJOURNMENT:** M/ KC, S/ JP, Vote: unanimous, Time: 7:31 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.