

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Wednesday, February 6, 2019, 6:30 pm
at the Water District office,
6129 S. Hwy 1, Elk - at the Community Center Annex

1. **PRESENT: Board Members:** Jesse Russell, Denise Georganas, Kermit Carter, Eric Malm, Jay Penrod.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, operator.
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/KC, S/EM, Vote: carried, Abstain: no
3. **NEW BUSINESS:**
 - A. Emergency Planning: update on software upgrade: KC. System is recording data now but still a few loose ends to get together. Baseline functionality is there now. Now we are building to the higher standard.
4. **PENDING ITEMS:**
 - A. Herbicide regulation: CA: Peter Lit of WIMPS reported at the town meeting that MRC was not using herbicide in the logging plan near town this year. CA will check with them on this.
5. **MANAGER'S REPORT:**
 - A. Manager's Report: CA:
 - time with KC at the computer project
 - time working on the pipeline project
 - regular testing has been done and the monthly and annual reports have been done.
 - RR trained CA on the tablet.
 - B. Harbor House project: paving/ Emergency plan/second phone monitoring hook-up/update: CA: no news yet
 - C. Discussion on whether to abandon the pipe through the bridge project and instead rebuild the existing pipe bridge: CA: CA presented both projects' pro and cons. He showed slides from the original installment of the pipe bridge through the park. The cost difference is substantial. Going through the bridge would be around \$360,000 and the pipe bridge version would cost around \$75,000. M to authorize the replacement of the water line from the treatment plant down to the existing 6" pipe S of the Elk Cove Inn as per our discussion at this meeting: JR moved, KC 2nd, vote: unanimous vote.
 - D. Progress update on new water meter installations/possible sale of used ones: RR: RR just ordered the last 21 meters to exchange. When the project is done we'll sort out the lead free meters and see if we can sell them.
 - E. New liner in subdivision storage tank: leak: CA: New World Manufacturing came and looked at it. RR spoke to them. The leak is below the halfway point. They'll come back.
 - F. Greenwood Commons: Meeting with Terry Gross re help to draft a conservation easement: Met with TG and she will work up a draft conservation easement.
6. **SECRETARY'S REPORT:**
 - A. **Bills paid Jan**
Action: Approval for Payment: M/KC, S/JP,
Vote: carried, Abstain: EM
 - B. Balance sheet/Budget report/Monthly report Jan:
 - C. Review of customer payment status/delinquent accounts: RA
 - D. Audit report – RA – in progress

E. Change UE insurance base for District: RA: The Unemployment insurance has been changed to a tax rated method as of January 1, 2019. Now RA will still set up Disability insurance.

7. **RATE AND FEE STRUCTURE:**

8. **BOARD POLICY:**

A. New legislation requiring special districts to have a website and have all documents posted on it.

9. **COMMUNICATIONS FROM THE BOARD:**

10. **COMMUNICATIONS TO THE BOARD:**

11. **MISCELLANEOUS:**

14. **ADJOURNMENT:** M/ JP, S/JR, Vote: unanimous, Time: 7:43 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.