

**ELK COUNTY WATER DISTRICT**  
**P.O. Box 54**  
**Elk, California 95432**

**MINUTES**  
**of the**  
**Board of Directors Meeting**  
**on Wednesday, March 3,2021 - 6:30 pm**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD OF DIRECTORS OF THE ELK COUNTY WATER DISTRICT WILL BE PARTICIPATING BY TELECONFERENCE IN THIS REGULAR SCHEDULED MEETING.**

*The Public will be able to participate in the meeting electronically. Public Comment regarding matters on the agenda are restricted to electronic communications. Comments should be emailed to the Board at [admin@elkcountywaterdistrict.org](mailto:admin@elkcountywaterdistrict.org) at any time prior to the meeting and in real-time while an item is being considered by the Board. The Secretary will read the comments aloud; any comment exceeding three minutes will be included in the public record.*

*We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding the meeting, please contact the Rosi Acker at (707) 877-1800.*

1. **PRESENT: Board Members:** Jay Penrod, Gemma Barsby, Denise Georganas, Eric Malm and Kermit Carter.  
**Staff:** Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator.  
**Public:** no
2. **MINUTES:**  
**Action:** Amendments/changes  
Approval of Minutes: M/ DG, S/GB, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
  - A.
4. **PENDING ITEMS:**
5. **MANAGER'S REPORT:**
  - A. Manager's Report: CA: -- 3<sup>rd</sup> round of work on longstanding leak at Louisa Str., hoping this is the final time. We had to reseat a coupling 9 feet down.
    - Since the leak is fixed now we will test the hydrants tomorrow for the ISO report.
    - A leak at South end next to the last hydrant was fixed.
    - There is one more small leak at the South end but it will require closing the highway because there is no shoulder to work on.
    - Regular tests and reports were done.
    - Charlie worked on the ISO report today and will add the hydrant testing data tomorrow and then the Fire department can file it.
    - Completing the ISO report required CA to upgrade the maps of the District, which was needed anyway.
  - B. PG&E – spraying of water pipes/estimate of value and filing for reimbursement/testing: CA: CA filed the claim. Testing with an independent lab is next.
  - C. One-phase pump for well #1/update: CA -CA wants to have separate wires to go to both wells and then install the pump.
  - D. Property donation Greenwood Commons to ECWD: CA: RA added it to the District insurance policy as vacant land. We still need to get the title insurance in place.
6. **SECRETARY'S REPORT:**
  - A. **Bills paid February:**  
**Action:** Approval for Payment: M/GB, S/DG,  
Vote: carried, Abstain: EM
  - B. Balance sheet/Budget report/Monthly report February:

- C. Review of customer payment status/delinquent accounts: RA
  - D. Target solutions program: RA – pending
  - 7. **RATE AND FEE STRUCTURE:**
  - 8. **BOARD POLICY:**
  - 9. **COMMUNICATIONS FROM THE BOARD:**
  - 10. **COMMUNICATIONS TO THE BOARD:**
  - 11. **MISCELLANEOUS:** Water/Rainfall situation
  - 14. **ADJOURNMENT:** M/GB , S/JP, Vote: unanimous, Time: 7pm
- PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.