

**ELK COUNTY WATER DISTRICT**  
**P.O. Box 54**  
**Elk, California 95432**

**MINUTES**  
**of the**  
**Board of Directors Meeting**  
**on Wednesday, March 4, 6:30 pm**  
**at the Community Center Annex**  
**6129 S. Hwy 1, Elk**

1. **PRESENT: Board Members:** Kermit Carter, Jay Penrod, Eric Malm. Denise Georganas was absent.  
**Staff:** Charlie Acker, Managr, Rosi Acker, Secretary, Rio Russell, Operator.  
**Public:** Wendy Babbe, John Holmes
2. **MINUTES:**  
**Action:** Amendments/changes  
Approval of Minutes: M/JP, S/KC, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
  - A. Elk Emergency Committee – Wendy Babbe: As a member of the Elk Emergency Committee, Wendy wanted to find out whether the Water District had any needs as it relates to a possible power shutoff or other emergency. CA explained the District’s plans to acquire two generators, one for the treatment plant and one for well #1 which would help in case of a power shutoff. And if all else failed a fire truck could pump water from the creek into town!  
Our wells are located close to the creek and are definitely vulnerable to sea level rise.
  - B. Board Vacancy: Resignation letter f. Jesse Russell/new board member: RA  
JR resigned his seat on the board as of February 25 because he moved out of the District boundaries. A notice was posted and John Holmes responded and is willing to fill the vacant seat.  
M/ to appoint JH to fill the vacant board seat: JP, S/EM, unanimous vote.
  - C. Update on software upgrade at treatment plant: KC/CA/RR: All channels have been figured out.  
KC will help with figuring out some range values and that will complete the project.
4. **PENDING ITEMS:**
  - A. Herbicide regulation/ PG&E: CA. CA is just doing community education. This item can be taken off the agenda until such time that there is an update.
5. **MANAGER’S REPORT:**
  - A. Manager’s Report: CA: --A leak problem has been going on for a couple of weeks. Some were found and fixed but one mysterious one was finally found today. It is not in somebody’s meter. That makes it harder to find. Different parts of the system were isolated to find the section where the leak is. It was found today in front of Jay Penrod’s house. The pipe is very deep – part of the horizontal drilling project.
  - B. Harbor House project/sewer line monitoring/Septic Sceptic: update: CA: CA still needs to make sure that the monitoring is in place and write the emergency plan.
  - C. Pipe Replacement from treatment plant down to Hwy 1 and pipe bridge/update: CA: The final cost of the project is \$114,900. There is still some painting on the tower to be done when the weather gets a little warmer, so the paint can dry.
  - D. Greenwood Commons/ draft agreement/update: CA and Peter Lit of Greenwood Commons rewrote the change in the wording of one paragraph. Terry Gross will include it in the agreement to finalize it. Then it will come back to this Board for approval followed by approval of Greenwood Commons.
  - E. Back-up power for treatment plant and one-phase pump for well #1/update: CA. CA will meet with Jesse Tidwell, electrician. He will help Charlie put the parts list together for installing a generator at the treatment plant. Jesse agreed that Koehler is better than Generac for our needs. Koehler has a 8 KW generator, which is the size we need. Jesse will help CA to figure it out. As for well #1 CA will get a generator from IBWD which they are not using.
6. **SECRETARY’S REPORT:**

**A. Bills paid February:**

**Action:** Approval for Payment: M/KC, S/JP,  
Vote: carried, Abstain: EM

**B. Balance sheet/Budget report/Monthly report February:**

**C. Review of customer payment status/delinquent accounts: RA**

**D. Next Meeting Monday March 30 or Tuesday March 31? RA will be out of country April 1 to 29.**

RA is planning to fly to Germany on April 1, but is not sure yet whether she'll actually go based on world circumstances at this time. If she is going it was agreed to meet on Monday, March 30 instead of the regular meeting date on April 1. She will keep the Board apprised.

**7. RATE AND FEE STRUCTURE:**

**8. BOARD POLICY:**

**9. COMMUNICATIONS FROM THE BOARD:**

**10. COMMUNICATIONS TO THE BOARD:**

**11. MISCELLANEOUS:**

**14. ADJOURNMENT: M/JP , S/KC, Vote: unanimous , Time: 7:25 pm**

**PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.