

**ELK COUNTY WATER DISTRICT**  
**P.O. Box 54**  
**Elk, California 95432**

**MINUTES**

of the

**Board of Directors Meeting**

**on Wednesday, May 6, 6:30 pm**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD OF DIRECTORS OF THE ELK COUNTY WATER DISTRICT WILL BE PARTICIPATING BY TELECONFERENCE IN THIS REGULAR SCHEDULED MEETING.**

*The Public will be able to participate in the meeting electronically. Public Comment regarding matters on the agenda are restricted to electronic communications. Comments should be emailed to the Board at [admin@elkcountywaterdistrict.org](mailto:admin@elkcountywaterdistrict.org) at any time prior to the meeting and in real-time while an item is being considered by the Board. The Secretary will read the comments aloud; any comment exceeding three minutes will be included in the public record.*

*We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding the meeting, please contact the Rosi Acker at (707) 877-1800.*

1. **PRESENT: Board Members:** Kermit Carter, Eric Malm, John Holmes, Jay Penrod. Denise Georganas was absent.  
**Staff:** Charlie Acker, Manager and Rosi Acker, Secretary. Rio Russell was absent.  
**Public:** no
2. **MINUTES: for regular meeting and Emergency meeting**  
**Action:** Amendments/changes  
Approval of Minutes: M/JP, S/JH, Vote: carried, Abstain: no
3. **NEW BUSINESS:**
  - A. Update on software upgrade at treatment plant: KC/CA/RR. RR has made great progress. Everything is working.
4. **PENDING ITEMS:**
5. **MANAGER'S REPORT:**
  - A. Manager's Report: CA: --CA completed the annual State reports for Greenwood Creek and Bonee Gulch.  
--The monthly samples were taken.  
--EM has been working on painting the bridge.  
--RR has done the daily checks and weekly backwashes.  
--Meters were read.
  - B. Harbor House project/sewer line monitoring/Septic Sceptic: update: CA. HH is signed off by the Health Dept and they are monitoring the line.
  - D. Greenwood Commons/ draft agreement/update: CA: The agreement was further simplified. It appears that possibly one owner of Greenwood Commons can sign the agreement instead of having to find all the different partners around the world.
  - E. Back-up power for treatment plant and one-phase pump for well #1/update: CA CA got quotes. North Coast Refrigeration only services "Generac" generators. Jessie and a second person recommend we get a "Kohler" generator.
6. **SECRETARY'S REPORT:**
  - A. **Bills paid March:**  
**Action:** Approval for Payment: M/KC, S/JH,  
Vote: carried, Abstain: EM
  - B. Balance sheet/Budget report/Monthly report April:
  - C. Review of customer payment status/delinquent accounts: RA
7. **RATE AND FEE STRUCTURE:**

- 8. BOARD POLICY:**
- 9. COMMUNICATIONS FROM THE BOARD:**
- 10. COMMUNICATIONS TO THE BOARD:**
- 11. MISCELLANEOUS:**
- 14. ADJOURNMENT:** M/ JP, S/EM , Vote: unanimous, Time: 6:55 pm

**PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.