

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES

of the

Board of Directors Meeting

on Wednesday, June 3, 6:30 pm

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD OF DIRECTORS OF THE ELK COUNTY WATER DISTRICT WILL BE PARTICIPATING BY TELECONFERENCE IN THIS REGULAR SCHEDULED MEETING.

The Public will be able to participate in the meeting electronically. Public Comment regarding matters on the agenda are restricted to electronic communications. Comments should be emailed to the Board at admin@elkcountywaterdistrict.org at any time prior to the meeting and in real-time while an item is being considered by the Board. The Secretary will read the comments aloud; any comment exceeding three minutes will be included in the public record.

We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding the meeting, please contact the Rosi Acker at (707) 877-1800.

1. **PRESENT: Board Members:** Kermit Carter, Jay Penrod, John Holmes, Eric Malm, Denise Georganas.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/JP, S/DG, Vote: unanimous, Abstain: no
3. **NEW BUSINESS**
4. **PENDING ITEMS:**
5. **MANAGER'S REPORT:** CA: -- Eric has been painting the bridge tower and is almost done. The creek is now low enough so that the equipment can be carried across and brought up through the State Park.
 - The generator for the treatment plant has been ordered and paid for. The slab needs to be poured. The electrician Jesse Tidwell will do the connection.
 - CA is still working on finding the right generator for the well.
 - Monthly report and samples have been done and sent it.
 - Rio has been doing a lot of work on the electronic monitoring system at the treatment plant. He has been consulting with E&M and creating a workflow for the treatment plant. CA and RR have been working on making the data available for the monthly reports. Two more channels are possible - for PH and temperature.
 - A lot of chemical tests are due in June.
 - The annual report and the Consumer Confidence report are due on July 1.

B. Harbor House project/ Emergency plan for sewer line: CA: CA still needs to meet with the contractor and manager to make sure everything is monitoring correctly, and we can create the emergency plan.

D. Greenwood Commons/ draft agreement/update: CA: CA spoke to Terry Gross today. The biggest challenge is to get the partners (far flung across the globe) into a position to sign off. She advised to enlist Redwood Title to clarify how the title is held and how to sign it over. M/ DG - to authorize the necessary expenses for Redwood Title to be assumed by the District in order to complete the transfer of the property of Greenwood Commons to ECWD. S/JP, unanimous vote.

E. Back-up power for treatment plant and one-phase pump for well #1/update: CA: A 14 kw generator has been ordered and paid for. The generator for the well is still being researched.

6. **SECRETARY'S REPORT:**
 - A. **Bills paid May:**
Action: Approval for Payment: M/KC, S/JH,
Vote: unanimous, Abstain: EM
 - B. Balance sheet/Budget report/Monthly report May:
 - C. Review of customer payment status/delinquent accounts: RA
 - D. Introduction of draft budget for FY 20/21: RA
7. **RATE AND FEE STRUCTURE:**
8. **BOARD POLICY:**
9. **COMMUNICATIONS FROM THE BOARD:**
10. **COMMUNICATIONS TO THE BOARD:**
11. **MISCELLANEOUS:**
14. **ADJOURNMENT:** M/ JP, S/KC, Vote: unanimous, Time: 7:13 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.