

**ELK COUNTY WATER DISTRICT**  
**P.O. Box 54**  
**Elk, California 95432**

**MINUTES**  
**of the**  
**Board of Directors Meeting**  
**on Wednesday, June 6, 2018, 6:30 pm**  
**at the Water District office,**  
**6129 S. Hwy 1, Elk - at the Community Center Annex**

1. **PRESENT: Board Members:** Kermit Carter, Denise Georganas, Jay Penrod, Eric Malm and Jesse Russell.  
**Staff:** Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator  
**Public:** no
2. **MINUTES:**  
**Action:** Amendments/changes  
Approval of Minutes: M/JP, S/JR, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
  - A. Further review of draft for a revised pay schedule for employees: KC: KC and RA will meet this month and create a benefit policy. The salary and benefit schedule will be voted on in the July meeting and the new pay schedule will be effective as of the July 15 payroll.
  - B. **Approval of Resolution 2018-001** to change the Unemployment Insurance Plan from a reimbursement plan to a tax-rated plan starting January 1,2019: RA. M/DG, S/JP, vote : unanimous
  - C. Review of By-Laws: RA – we'll keep reviewing and seeing whether update is necessary
4. **PENDING ITEMS:**
  - A. CalEPA (PCUC) complaint/public meeting/further education efforts/update: CA. CA is working on a small card with links to the District website and links to court decisions regarding Glyphosate as well as a recipe for alternative treatments. CA got invited to go on a pre logging plan inspection and met Glen Edwards from MRC, who is in charge of our watershed.
5. **MANAGER'S REPORT:**
  - A. **Manager's Report:** CA  
Annual report was done. Regular sampling was done.  
Elk Meadows tank almost complete – see below.  
The public water division folks from ESRI came to present their products. (see below)  
Big leak at Cummings/Mohatt residence - 6 gall/min – 112,000 gall.- a valve was stuck open.  
Well cleaning.
  - B. Harbor House project: paving/ Emergency plan/update: CA. We need to review the fire requirements with the Fire District as it relates to HH and still to talk to Roff re monitoring at the other end of the septic line.
  - C. Update on planning re locating water main inside the highway bridge: CA – no change
  - D. Update on order for new water meters/letter to customers?/ backflow report spread sheet: RR:  
RR did the backflow report for the annual report. It reports on failures of devices and only two had failed because of the new pipe replacement from the Pier to the School and Harbor House. RR ordered 12 meters, the software suite, a radio, a tablet is on order with a case. Received an invoice for \$4,594. We'll put a note about the meter change in the mailing of the CCR.  
Joseph Huckaby also fixed something on the main meter at the tank which records every day.
  - E. Installation of a liner in subdivision storage tank-update: CA: We are well on the way to complete this project. We drained the tank and cleaned it on the inside by pressure washing. The company came and applied a rust converter where necessary. Then they installed a padded

driveway cloth and the liner goes over the top of that. That part is finished – no bill yet. While the tank was empty Max and Rio applied Oospho to the outside to protect it from rust, and then it will be painted dark green. Eric also cleared away branches from the tank.

- F. Well #1 back in service: CA: Got the flow up to 42 gall. We still have to do wiring and piping
- G. Report on meeting with ESRI: came and showed their new GPS system with a single antenna which works with smart phones or tablets now. Subscription is about \$500/year with all the support. IBWD has been paying for this subscription for some years and CA is asking if ECWD would pick up some subscription fees to even it out. M/KC in order to equalize our financial relationship with IBWD a little bit on the ESRI software ECWD will purchase the annual update of the software for this year. Cost is in the \$600 range. S/EM, unanimous vote.

**6. SECRETARY'S REPORT:**

**A. Bills paid May**

**Action:** Approval for Payment: M/KC, S/JP,

Vote: yes: KC,DG,JR,JP, Abstain: EM

**B. Balance sheet/Budget report/Monthly report May:**

**C. Review of customer payment status/delinquent accounts/collection on tax rolls**

**D. Budget vs Actual review**

**E. Introduction of Draft Budget for FY 18/19: RA**

**F. Introduction of Resolution 2018-002 Hook-up fees for FY 18/19**

**G. Motion to approve Eric Malm for temporary employment for certain projects: M/JR, S/KC, EM abstained, motion passed**

**7. RATE AND FEE STRUCTURE:**

**8. BOARD POLICY:**

**9. COMMUNICATIONS FROM THE BOARD:**

**10. COMMUNICATIONS TO THE BOARD:**

**11. MISCELLANEOUS:** Next meeting date: July 5 instead of July 4? Yes, DG, EM, KC

**14. ADJOURNMENT:** M/JP , S/EM , Vote: unanimous , Time: 7:50 pm

**PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.