

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Wednesday, July 5, 2023 - 6:30 pm
at 6129 S Highway 1, Community Center-Annex Building - East

1. **PRESENT: Board Members:** Denise Georganas, Juliette Wilcox, Gemma Barsby, Jay Penrod and Kermit Carter were absent.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator
Public: -0-

2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/ JW, S/DG, Vote: carried – provisional vote because a quorum was present but not all had been at last month’ meeting. The May minutes were also approved on a provisional vote for the same reason. Abstain: -0-

3. **NEW BUSINESS:**
A. Report on Certificates of Deposit interest rates at Savings Bank: RA: GB moved that the District transfer \$100,000 out of the Pipe Replacement Savings Acct. into a 183 days CD at 4 % percent interest, with the proviso, that at the end of that time period the funds will be automatically transferred back into the savings account so that the Board can decide at a regular meeting if they want to roll over the CD for another period. S/ JW, carried unanimously. RA will initiate the process.

4. **PENDING ITEMS:**
A. Tank replacement project: CA: CA will apply for the permit to construct the tank and that will get The Coastal Commission’s attention, so that we can start finalizing our still open permits with them.

5. **MANAGER’S REPORT:**
A. Manager’s Report: CA: --Consumer Confidence Report was completed and will be send out with the July billing.
-- End of quarter samples were taken (Bromate, Iron and Manganese and Color).
-- Monthly report was done.
-- The cooling fan on the ozonator made noise. This is a very critical part to the expensive unit. CA ordered a new fan and it was installed today.
-- The Ag water collection tank had to be rebuilt and all the accumulated sand had to be sucked out of the pipe. Big job.
-- A dam/retaining wall was built around the wash out by the Highway 1 main pipe crossing.
--The gate on the tank road was primed and will be painted.
--A few leaks occurred and were fixed.
--Well#1 will be put online so that we have enough water available for the paving project on Greenwood and Cameron Road.

6. **SECRETARY’S REPORT:**
A. **Bills paid June:**
Action: Approval for Payment: M/DG, S/GB,
Vote: carried unanimously, Abstain: -0-
B. Balance sheet/Budget report/Monthly report June: RA

- C. Review of customer payment status/delinquent accounts: RA
- D. **Approval** of budget for Fiscal Year 23/24: RA. M/GB to approve the budget as presented, S/DG, carried unanimously.
- E. **Introduction** of Resolution 2023-001 re Hook-up fees for FY 23/24: RA.M/GB to approve the Resolution in the August meeting, S/JW, unanimous vote.
- F. Procedure to move funds from savings account into the General Fund: RA. M/GB to transfer pipe replacement funds into general fund for this fiscal year 23/24, S/ DG, unanimous vote. A newsletter was sent out to the water customers informing them of this proposal and inviting public comment by the August meeting.

7. **RATE AND FEE STRUCTURE:**

A.

8. **BOARD POLICY:**

A.

9. **COMMUNICATIONS FROM THE BOARD:**

A.

10. **COMMUNICATIONS TO THE BOARD:**

11. **MISCELLANEOUS:**

A)

ADJOURNMENT: M/ GB, S/JW, Vote: unanimous, Time: 7:30 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.