

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Wednesday, July 7, 2021 - 6:30 pm

THE BOARD OF DIRECTORS OF THE ELK COUNTY WATER DISTRICT WILL BE PARTICIPATING BY TELECONFERENCE IN THIS REGULAR SCHEDULED MEETING.

The Public will be able to participate in the meeting electronically. Public Comment regarding matters on the agenda are restricted to electronic communications. Comments should be emailed to the Board at admin@elkcountywaterdistrict.org at any time prior to the meeting and in real-time while an item is being considered by the Board. The Secretary will read the comments aloud; any comment exceeding three minutes will be included in the public record.

If you have any questions regarding the meeting, please contact the Rosi Acker at (707) 877-1800.

1. **PRESENT: Board Members:** Kermit Carter, Gemma Barsby, Denise Georganas, Jay Penrod.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary, Rio Russell, Operator
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/ DG, S/JP, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
 - A. **Approval** of Budget for FY 21/22: RA: M/ to adopt the budget as drafted KC/ S/GB, unanimous vote
4. **PENDING ITEMS:**
 - A. Discussion of future infrastructure project: Replacing main storage tank: CA: no news – take off the agenda until some progress is made.
5. **MANAGER’S REPORT:**
 - A. Manager’s Report: CA: -- started on hooking up well #1 project. When bridge was built it caused us to modify our wire and conduit and move it further east to well #4. During the bridge construction large amount of rock was placed which raised the ground level by about a foot. Thus it was a challenge to find the junction that had been made which needed to be dug up. It was quite a struggle to find it and just today they located it. There will be a new wire going to well #1 where there is none now. Then we have a choice to run the wells separately or together.
-- We are keeping up ok with onslaught of water trucks.
-- Quarterly water samples were turned in to lab in SR
-- Consumer Confidence report was completed.
-- monthly sample went to FB.
 - B. PG&E – testing: CA: The sample will be shipped out next Monday before noon to.
 - C. Well #1/update: CA – see Manager’s report
 - D. Property donation Greenwood Commons to ECWD/title report: CA: The Insurance certificate has been acquired and will be filed with the Title company as requested.
6. **SECRETARY’S REPORT:**
 - A. **Bills paid June:**
Action: Approval for Payment: M/GB, S/JP,
Vote: unanimous, Abstain: no
 - B. Balance sheet/Budget report/Monthly report June:
 - C. Review of customer payment status/delinquent accounts: RA
 - D. Target solutions program: RA: still pending

E. GSRMA: Questionnaire on cyber security/cyber security policy: RA/KC: The questionnaire was filed with the insurance company and a cyber security policy created. A training with the employees was scheduled on the regular work day on Wednesday 7/14.

7. RATE AND FEE STRUCTURE:

A. Rate increase for outside water sales/local usage rates and system charge: RA: The Board decided to increase only the usage rate by 10 % as of this month's billing and re-visit the budget in our December meeting to assess the financial position.

M/ to approve the contract as presented for outside water sales: M/ JP, S/DG, unanimous vote.

8. BOARD POLICY:

A. Creation of a policy for outside water sales this year/drought years: see contract for outside water sales.

9. COMMUNICATIONS FROM THE BOARD:

10. COMMUNICATIONS TO THE BOARD:

A. Letters from Mr. Anton: M/ to approve the letter drafted by CA: M/GB, S/DG, unanimous vote

11. MISCELLANEOUS: Water/Rainfall situation

14. ADJOURNMENT: M/ GB, S/JP, Vote: unanimous, Time:7:45 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.