

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES
of the
Board of Directors Meeting
on Wednesday, August 2, 2023 - 6:30 pm
at 6129 S Highway 1, Community Center-Annex Building - East

1. **PRESENT: Board Members:** Kermit Carter, Gemma Barsby, Denise Georganas and Juliette Wilcox.
Jay Penrod was absent.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator
Public: -0-
2. **MINUTES: for July, June and May meetings:**
Action: Amendments/changes
Approval of Minutes: MGB/, S/DG, Vote: carried, Abstain: KC
3. **NEW BUSINESS:**
 - A. Certificate of Deposit at Savings Bank: update: RA: The Board decided to go ahead and invest \$100,000 from the Capital Reserve account in a 6 months CD at an interest rate of 4%. The CD will roll over at the time the CD becomes due unless the District decides to not continue (there is a 10-day window to decide).
 - B. Quickbooks' change to cloud only, repercussions for ECWD: RA: M/GB to research local and online payroll services as an alternative to the QB cloud system, S/JW, unanimous vote.
4. **PENDING ITEMS:**
 - A. Tank replacement project: CA: CA hasn't been able to get in touch with the responsible person at the Coastal Commission to resolve all the back permit issues. He suggests to file a new application, and that will get their attention.
5. **MANAGER'S REPORT:**
 - A. Manager's Report: CA: --The paving company wanted 25-30,000 gall/day, so well #1 was activated. CA did nitrite and bacteria testing which came back good, and we got the go ahead to use it.
--CA, RR and EM had to get the treatment plant to make more water, and that was accomplished too.
--Leak on Greenwood Rd. by Goodell. This section is the oldest pipe in use. Trying to repair it made the leak worse. We will replace that pipe after Great Day instead of repairing it.
--They cleaned out the raw water tank and inlet piping and vacuumed out the bottom of the tank.
--The oxygen separator that feeds the ozone failed. CA ordered a new one. The cost is just below \$3,000.
6. **SECRETARY'S REPORT:**
 - A. **Bills paid July:**
Action: Approval for Payment: M/DG, S/GB,
Vote: unanimous, Abstain: -0-
 - B. Balance sheet/Budget report/Monthly report July: RA
 - C. Review of customer payment status/delinquent accounts: RA
 - D. **Approval** of Resolution 2023-001 re Hook-up fees for FY 23/24: RA - approved
 - E. Transfer of funds from Replacement Savings account into the General Fund: update: RA:

We received one single comment - in opposition. A resolution to keep the funds in the general fund for FY 23/24 was introduced and will be voted on in the September meeting.

7. RATE AND FEE STRUCTURE:

A.

8. BOARD POLICY:

A. M/GB to move the regular meetings to the first Tuesday of the month, S/KC, unanimous vote, so that JP can attend regularly without a conflict.

9. COMMUNICATIONS FROM THE BOARD:

A.

10. COMMUNICATIONS TO THE BOARD:

11. MISCELLANEOUS:

A)

ADJOURNMENT: M/ GB, S/JW, Vote: unanimous Time:7:17 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.