

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES

of the

Board of Directors Meeting

on Wednesday, April 1, 6:30 pm

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD OF DIRECTORS OF THE ELK COUNTY WATER DISTRICT WILL BE PARTICIPATING BY TELECONFERENCE IN THIS REGULAR SCHEDULED MEETING.

The Public will be able to participate in the meeting electronically. Public Comment regarding matters on the agenda are restricted to electronic communications. Comments should be emailed to the Board at admin@elkcountywaterdistrict.org at any time prior to the meeting and in real-time while an item is being considered by the Board. The Secretary will read the comments aloud; any comment exceeding three minutes will be included in the public record.

We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding the meeting, please contact Rosi Acker at (707) 877-1800.

1. **PRESENT: Board Members:** Kermit Carter, Jay Penrod, Eric Malm, John Holmes, Denise Georganas was absent.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/JP, S/EM, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
 - A. Update on software upgrade at treatment plant: KC/CA/RR: RR has done a lot of work. KC will help with a couple of items but they have to wait until the COVID-19 Shelter-in-Place is over. All channels are in, next stage is alarms and KC will help with that.
4. **PENDING ITEMS:**
5. **MANAGER'S REPORT:**
 - A. Manager's Report: CA : --Sample to SR
-- Sample to FB
-- Extension by Water Control Bd for the water rights report
-- The big item this month was the (mystery) leak. They looked for it for days, could hear it, narrowed it down and did potholing with the vacuum excavator and got down where the only place for the leak could be and then all of a sudden the leak stopped. The search served as an excellent education where the shut off valves are and how they affect things.
--Explosion at the transformer at the treatment plant. The power was off for 24 hrs.
-- The well was flushed because we were losing more water than we were making because of the 12/13 gall/minute leak.
 - B. Harbor House project/sewer line monitoring/Septic Sceptic: update: CA: not done yet
 - D. Greenwood Commons/ draft agreement/update: CA.M/to approve the submitted draft/:JP, S/KC, unanimous vote.
 - E. Back-up power for treatment plant and one-phase pump for well #1/update: CA: Jesse Tidwell met with CA at treatment plant and had CA measure the full amperage load, which is 20 Amps. He suggested a 7-12 KW generator with a manual 50 Amp switch. CA suggests tp buy a 10 KW generator.in the \$3000 range which runs on propane. Jesse and CA also looked at the circuitry for the wells. They found quite a bit of corrosion at the electric panel in Rabani's drive way. The

subpanel is fine.

6. **SECRETARY'S REPORT:**
 - A. **Bills paid March:**
Action: Approval for Payment: M/KC, S/JP,
Vote carried, Abstain:EM
 - B. Balance sheet/Budget report/Monthly report March:
 - C. Review of customer payment status/delinquent accounts: RA
7. **RATE AND FEE STRUCTURE:**
8. **BOARD POLICY:**
9. **COMMUNICATIONS FROM THE BOARD:**
10. **COMMUNICATIONS TO THE BOARD:**
11. **MISCELLANEOUS:**
14. **ADJOURNMENT:** M/JP , S/EM, Vote: unanimous, Time: 7pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.