

**ELK COUNTY WATER DISTRICT**  
**P.O. Box 54**  
**Elk, California 95432**

**MINUTES**  
**of the**  
**Board of Directors Meeting**  
**on Wednesday, April 4, 2018, 6:30 pm**  
**at the Water District office,**  
**6129 S. Hwy 1, Elk - at the Community Center Annex**

1. **PRESENT: Board Members:** Kermit Carter, Denise Georganas, Jesse Russell, Eric Malm, Jay Penrod.  
**Staff:** Charlie Acker, Manager and Rosi Acker, Secretary. Rio Russell, Operator  
**Public:** no
2. **MINUTES:**  
**Action:** Amendments/changes  
Approval of Minutes: M/JP, S/DG, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
  - A. Further review of draft for a revised pay schedule for employees: KC: pending
  - B. **Introduction of Resolution 2018-001** to change the Unemployment Insurance Plan from a reimbursement plan to a tax-rated plan/ beginning when?: RA - pending
4. **PENDING ITEMS:**
  - A. CalEPA (PCUC) complaint/public meeting/further education efforts/update: CA/KC. KC is trying out an alternative method for killing weeds, made from vinegar, Epsom salt and dish soap. If it is successful, he suggested we could offer it to the community as an alternative to Round up.
5. **MANAGER'S REPORT:**
  - A. Manager's Report: CA: CA filed the annual report before April 1 and it took quite some time to complete. In addition he had to complete the Operations Plan for the Health Dept. which was overdue. Most of his work this month consisted of paperwork and checking the treatment plant.
  - B. Harbor House project: paving/ Emergency plan/update: CA: HH finally accepted the responsibility for installing the monitoring system. The phone line is installed. HH and Rittiman communicated and a maintenance contract is forthcoming. CA still needs to talk to Roff Barnett about monitoring the other end of the sewer line
  - C. Update on planning re locating water main inside the highway bridge: CA: CA will revise the application and re-submit it. Cal-Trans requires cast iron pipe be used. When CA priced the cast iron pipe it was not as pricey as anticipated. Weight is a consideration but he'll come up with a plan on how to get them in place.
  - D. Report on electronic meter trial: RR. RR got 4 estimates. We bought one meter from Iflow and RR installed it at the South end in an area of low flow. In 2 weeks it has read 7,200 gall and seems to work fine. All the parts are contained within the meter which seems like a good option. The meters read on soundwaves and they don't have any moving parts. The cost for this system is about \$3,000 initially for hardware plus annual subscription cost of around \$500. The cost for each meter is about \$180.  
The cost for this system is about \$13,000 less than the other options. He contacted another District in Caspar which has a cloud based system (one of the other 3 estimates) and it is not working. RR will send some of his research papers out to the board members and we'll aim to make a decision at the next meeting.
  - E. Installation of a liner in subdivision storage tank: CA: CA met with a tank lining company from Cloverdale to look at the 30,000 gall tank. The coating is starting to flake off. New World Manufacturing will submit an estimate. They looked at the tank today. They would paint the

inside and install a liner. We would drain the tank and pressure-wash the inside and let it dry and then they could come and paint the inside of the tank and install the liner. Doing some of the work ourselves should save some money on the whole project.

**6. SECRETARY'S REPORT:**

**A. Bills paid March:**

**Action:** Approval for Payment: M/JR , S/JP,

Vote: unanimous , Abstain: no

**B. Balance sheet/Budget report/Monthly report March:**

**C. Review of customer payment status/delinquent accounts/collection on tax rolls**

**D. Budget vs Actual review**

**7. RATE AND FEE STRUCTURE:**

**8. BOARD POLICY:**

**9. COMMUNICATIONS FROM THE BOARD:**

**10. COMMUNICATIONS TO THE BOARD:**

**11. MISCELLANEOUS:**

**14. ADJOURNMENT: M/ JR, S/KC , Vote: unanimous, Time: 7:23 pm**

**PUBLIC COMMENT:**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.