

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES

of the

Board of Directors Meeting

on Wednesday, August 5, 6:30 pm

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD OF DIRECTORS OF THE ELK COUNTY WATER DISTRICT WILL BE PARTICIPATING BY TELECONFERENCE IN THIS REGULAR SCHEDULED MEETING.

The Public will be able to participate in the meeting electronically. Public Comment regarding matters on the agenda are restricted to electronic communications. Comments should be emailed to the Board at admin@elkcountywaterdistrict.org at any time prior to the meeting and in real-time while an item is being considered by the Board. The Secretary will read the comments aloud; any comment exceeding three minutes will be included in the public record.

We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding the meeting, please contact the Rosi Acker at (707) 877-1800.

1. **PRESENT: Board Members:** Kermit Carter, Jay Penrod, Denise Georganas. Eric Malm (a little late).
John Holmes was absent.
Staff: Charlie Acker, Manager, Rosi Acker, Secretary, Rio Russell, Operator
Public: no
2. **MINUTES:**
Action: Amendments/changes
Approval of Minutes: M/DG, S/JP, Vote: unanimous, Abstain: no
3. **NEW BUSINESS:**
4. **PENDING ITEMS:**
5. **MANAGER'S REPORT:**
 - A. Manager's Report: CA: The pad for the generator was poured.
Placed the generator on the 8th, but then realized there was a big pine tree 80 % dead. Generator had to be moved out of the way for the tree work.
Tatanka Russell removed the tree.
Preparation to place the propane tank was also made, which involves digging out the hillside a bit.
The electrician is scheduled to come in the middle of August to hook it up
 - B. Harbor House project/ Emergency plan for sewer line: CA: connected with Matt Kammerer, the chef and manager, and he put CA in touch with the septic guy. He said all the monitoring is in place, working and signed off by the County.
CA will finalize the emergency shutoff plan.
 - D. Greenwood Commons/ draft agreement/update: CA: spoke with TG today. The goal is to record the deed. The County Recorder has an issue with the way one of the early deeds was recorded and won't sign off on it. The only solution is to file a quiet title action. Cost about \$4-6000. M/ to approve the expenditure of legal fees not to exceed \$7000 for securing a clear title (quiet title action) for the Greenwood Commons property: KC, S/DG, unanimous vote.
 - E. Back-up power for treatment plant and one-phase pump for well #1/update: CA: The pump has been purchased and is ready to be installed now. The wiring to the wells needs to be reconfigured because of the bridge project.
6. **SECRETARY'S REPORT:**
 - A. **Bills paid July:**
Action: Approval for Payment: M/JP, S/KC,
Vote: carried, Abstain: EM
 - B. Balance sheet/Budget report/Monthly report July:

- C. Review of customer payment status/delinquent accounts: RA
- D. Customer requests for payment by credit card: RA. RA has looked into payment by credit card via Square and Venmo. But more research is needed.
- E. Introduction of Resolution #2020-001 Hook-up fee for FY 20/21
- F. Bids from Auditors: RA. RA will solicit bids from our current auditor Rick Bowers as well as from the auditor the Fire District uses for the FY 19/20 audit.

7. RATE AND FEE STRUCTURE:

8. BOARD POLICY:

9. COMMUNICATIONS FROM THE BOARD:

10. COMMUNICATIONS TO THE BOARD:

11. MISCELLANEOUS:

14. ADJOURNMENT: M/JP , S/EM , Vote: unanimous, Time: 7:10 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.