

ELK COUNTY WATER DISTRICT
P.O. Box 54
Elk, California 95432

MINUTES

of the

Board of Directors Meeting

on Wednesday, September 2, 2020 - 6:30 pm

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD OF DIRECTORS OF THE ELK COUNTY WATER DISTRICT WILL BE PARTICIPATING BY TELECONFERENCE IN THIS REGULAR SCHEDULED MEETING.

The Public will be able to participate in the meeting electronically. Public Comment regarding matters on the agenda are restricted to electronic communications. Comments should be emailed to the Board at admin@elkcountywaterdistrict.org at any time prior to the meeting and in real-time while an item is being considered by the Board. The Secretary will read the comments aloud; any comment exceeding three minutes will be included in the public record.

We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding the meeting, please contact the Rosi Acker at (707) 877-1800.

1. **PRESENT: Board Members:** Kermit Carter, Denise Georganas, Jay Penrod, Eric Malm. John Holmes was absent
Staff: Charlie Acker, Manager, Rosi Acker, Secretary and Rio Russell, Operator
Public: Peter Lit
 2. **MINUTES:**
Action: Amendments/changes: Tatanka: spelling was corrected in August minutes.
Approval of Minutes: M/ DG, S/JP, Vote: unanimous, Abstain: no
 3. **NEW BUSINESS:** Marauding wild pig: Peter Lit called in to remind the Board that even though there is a community member willing to shoot the wild pig, which has been wreaking havoc with garbage bins around town, Greenwood Commons property does not allow guns or cars.
 4. **PENDING ITEMS:**
 5. **MANAGER'S REPORT:**
 - A. Manager's Report: CA:-- concrete pad for propane tank was poured and tank delivered today.
The District will buy it vs leasing it. Then it can be filled by any company.
 - Rio made more progress with electronic monitoring at the treatment plant.
 - We need to get a battery, put the gas line in and then the electrician can come in to hook up the generator set up.
 - Monthly testing and reports have been done.
- RR pointed out that Fort Bragg has declared a 20% reduction in usage requirement because of the drought and pointed out that Greenwood Creek looks low too. CA clarified that the District has an extraction permit for 41 gall/min from the creek and as long as we stay below 27 gall/min we do not have to measure the creek.
- The hydrant next to visitor's center has been leaking for a long time. That section was slated to be replaced next but is on hold for now. CA tightened the valve and put on a new cap on and that fixed it.
 - The propane company driver who delivered the tank pointed out that the road needed to be in better shape for the Propane truck to be able to deliver to the new tank. Charlie will order rock and spread it with his tractor.
- B. Harbor House project/ Emergency plan for sewer line: CA: CA communicated with Septic Sceptic.

Now he just needs to photograph the places for shutting off the system so it can be put in a booklet for future use.

- D. Greenwood Commons/ draft agreement/update: CA. TG is working with County to satisfy their demands and is formulating the filing for the court for quiet title action.
- E. Back-up power for treatment plant and one-phase pump for well #1/update: CA : The single phase pump was purchased but some of the piping should ideally be redone after the bridge work and before the new pump is installed, but if there was an emergency we could be up and running in half a day.

6. SECRETARY’S REPORT:

A. Bills paid August:

Action: Approval for Payment: M/KC, S/JP,
Vote: carried, Abstain: EM

B. Balance sheet/Budget report/Monthly report August:

C. Review of customer payment status/delinquent accounts: RA

D. Customer requests for payment by credit card: RA looked into “Square” and “Quickbooks” as an option. The cost is the same. We decided to go with “Square” for now and see how it works.

E. Approval of Resolution #2020-001 Hook-up fee for FY 20/21: M/JP, S/DG, unanimous

F. Bids from Auditors: RA: Rick Bowers gave us a discount and will do the audit for the FY ended on June 30,2020.

7. RATE AND FEE STRUCTURE:

8. BOARD POLICY:

9. COMMUNICATIONS FROM THE BOARD:

10. COMMUNICATIONS TO THE BOARD:

11. MISCELLANEOUS:

14. ADJOURNMENT: M/JP , S/ EM, Vote: unanimous, Time: 7:25 pm

PUBLIC COMMENT:

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under jurisdiction of the Board that are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

Individuals wishing to address the Board under Public Comment are welcome to do so throughout the meeting. To best facilitate these items, please notify the Chairperson of the Board.